### République du Cameroun

Paix - Travail - Patrie

Ministere De La Decentralisation Et Developpement Locale

Région du Nord-Ouest

Département MOMO

Commune Widikum Boffe



### Republic of Cameroon

Peace - Work - Fatherland

Ministry Of Decentralization And Local Development

North West Region

**MOMO Division** 

Widikum Boffe Council

# WIDIKUM BOFFE COUNCIL INTERNAL TENDERS BOARD

OPEN NATIONAL INVITATION TO TENDER IN EMERGENCY PROCEDURE
N° 05/ONIT/WBC/ITB/2025 07/03/2025
FOR THE CONSTRUCTION OF GNS ECHIBIT-MENKA IN WIDIKUM SUB
DIVISION, MOMO DIVISION, NORTH-WEST REGION.

PROJECT OWNER: THE MAYOR OF WIDIKUM BOFFE COUNCIL

FUNDING:

MINEDUB PUBLIC INVESTMENT BUDGET

Exercise 2025

**AUTHORIZATION N°:** 

**IMPUTATION:** 

PART 06

UNIT PRICE LIST

| S   | CHEDULE OF UNIT PRICES FOR THE<br>MENKA IN WIDIKUM SUB D |                |          |                  | CHIBIT-        |
|-----|--|----------------|----------|------------------|----------------|
| N°  | DESIGNATION  | Unité          | Qté      | U.P (in figures) | U.P (in words) |
|     | LOT 100: PREPP   | ARATIO         | ON OF WO | RKS              |                |
| 101 | Site installation  | ff             | 1        |                  |                |
| 102 | Installation of project information board                | ff             | 1        |                  |                |
| 103 | Site clearing  | ff             | 1        |                  |                |
|     | SUB TOTAL  |                |          |                  |                |
|     | LOT 200: 1   |                | WORKS    |                  |                |
| 201 | Site leveling  | m <sup>2</sup> | 450      |                  |                |
|     | Excavation of foundation trenches                        |                |          |                  |                |
| 202 | andpit   | m3             | 35       |                  |                |
| 203 | Backfilling of foundation                                | m3             | 88       |                  |                |
|     | SUB TOTAL  | January Co.    |          |                  |                |
|     | LOT 300:   |                | ATIONS   |                  |                |
| 301 | Blinding concrete dosed at 150kg/m3                      | m <sup>3</sup> | 2.42     |                  |                |
|     | Mass concrete for floor of thickness                     |                |          |                  |                |
| 302 | 8cm  | m <sup>2</sup> | 210      |                  |                |
| 303 | Foundation block (20*20*40) work                         | m <sup>2</sup> | 77.2     |                  |                |
|     | Reinforcement concrete for pad                           |                | 6.7      |                  |                |
| 304 | foundation, pillars and beams                            | m <sup>3</sup> | 0.7      |                  |                |
|     | SUB TOTAI  | L: 300         |          |                  |                |
|     | LOT 400: MANSON  | RY WO          | RK/ELEV  | ATION            |                |
|     | Plastering /Rendering with cement                        |                | 630      | -                |                |
| 401 | mortar   | m <sup>2</sup> | 030      |                  |                |
|     | Cement screed and cement finish on                       |                | 210      |                  |                |
| 402 | floor  | m <sup>2</sup> | 210      |                  |                |
| 403 | R.C, for pilar, beams and columns                        | m <sup>3</sup> | 7.1      |                  |                |
| 404 | Block 10*20*40 work                                      | m <sup>2</sup> | 25       |                  |                |
| 405 | Block 15*20*40 work                                      | m <sup>2</sup> | 240      |                  |                |
|     | SUB TOTA   | AL:            |          | L                |                |
|     | LOT 500: CARPENTARY, ROOF and CEILING                    |                |          |                  |                |
| 501 | Wood for rafters, trust and purlins                      | m <sup>3</sup> | 6.5      |                  |                |
|     | Roof cover with 5/10e badge Alum                         |                |          |                  |                |
| 502 | sheets   | m <sup>2</sup> | 285      |                  |                |
| 503 | Angle sheets   | ml             | 39       |                  |                |
| 504 | Top ridge in Alum sheet                                  | ml             | 47       |                  |                |
| 505 | Facial A1 sheet board                                    | ml             | 75       |                  |                |
|     | Ceiling with 4mm Plywood including                       |                | 210      |                  | _              |
| 506 | secondary joisting inside                                | m²             | 210      |                  |                |

|      | Ceiling with toll is including secondary |                |          |      |
|------|--|----------------|----------|------|
| 507  | joisting outside                         | m²             | 52       |      |
|      | SUB TOTAL                                | : 500          | 1        |      |
|      | LOT 600: M                               | IETALI         | C WORKS  | 9    |
| 601  | Angel bar                                | ml             | 33       |      |
| 602  | Metallic doors 90x220                    | U              | 2        |      |
| 603  | Metallic doors 150x220                   | U              | 2        |      |
| 604  | Window protectors (1.3*1.20m)            | U              | 2        |      |
|      | SUB TOTAL                                | : 600          |          |      |
|      | LOT 700: W                               | OODE           | N WORKS  |      |
|      | Internal wooden doors with hard          | U              | 4        |      |
| 701  | wood(0.9*2.20m)                          |                | 4        | 3    |
|      | Toilet wooden door with hard             | U              | 4        |      |
| 702  | wood(0.7*2.20)                           |                | 7        |      |
|      | Wooden window frame +window cover        | U              | 2        |      |
| 703  | (1.3*1.20m)                              |                |          |      |
|      | SUB TOTAL                                |                |          |      |
|      | LOT 800: SANITA                          | RY PLU         | MBING W  | ORKS |
| 001  | Supply of evacuation pipes including     |                | 1        |      |
| 801  | accessories                              | ff             |          |      |
| 802  | WC (French)                              | U              | 5        |      |
| 803  | Lavabo                                   | U              | 3        |      |
| 804  | Towel hanger and soap dish               | U              | 3        |      |
| 805  | Toilet tissue hanger                     | U              | 5        |      |
| 806  | Sceptic tank                             | U              | 1        |      |
| 807  | Soakway                                  | U              | 1        |      |
| 808  | Inspection chamber                       | U              | 2        |      |
|      | SUB TOTAL : 800                          |                |          |      |
|      | LOT 900:                                 | ELECT          | RICITY   |      |
| 901  | Conduit pipe (flexible orange pipe)      | Roll           | 4        |      |
| 902  | T.H.2.5mm2 cables                        | Roll           | 3        |      |
| 903  | VGV 1.5mm2 cables                        | roll           | 4        |      |
|      | Fluorescent lamps (120cm) mark           | 1011           |          |      |
| 904  | MAZDA                                    | U              | 18       |      |
| 905  | Filament lamps enclosed with covers      | U              | 3        |      |
| 906  | Embedded switches and suckets            | U              | 16       |      |
|      | Provision for connection to existing     |                |          |      |
|      | electricity network + fuse box +         |                | 1        |      |
| 907  | accessories                              | Ls             |          |      |
| - 5  | SUB Total:                               |                |          |      |
|      | LOT 1000: T                              |                | PAINTING |      |
| 4.00 | Ceramic tile on toilet floor and rest    | m <sup>2</sup> | 30       |      |
| 1001 | room                                     |                | 25-11-20 |      |
| 1002 | Ceramic tiles on wall                    | m <sup>2</sup> | 31       |      |

| 1003 | Ceiling                             | m <sup>2</sup> | 210       | B  |   |
|------|-------------------------------------|----------------|-----------|----|---|
| 1004 | External/ internal walls            | m <sup>2</sup> | 630       |    |   |
| 1005 | Metallic and wooden members         | m²             | 130       |    |   |
|      | Sub Total:                          | 1000           | -         |    |   |
|      | LOT 1100: PAV                       | /EMEN          | Γ/DRAINAG | èΕ |   |
|      | Concreting of gutters all round the | m²             | 70        |    |   |
| 1101 | building                            |                | 72        |    |   |
| 1102 | Concreting of external veranda      | m <sup>2</sup> | 50        |    |   |
| 1103 | Concrete ramp (1.5m) wide           | U              | 1         |    |   |
|      | SUB TOTAL: 1100                     |                |           |    |   |
|      |                                     |                |           |    |   |
|      | AMOUNT                              | HT             |           |    |   |
|      | VAT (19.25%)                        |                |           |    |   |
|      | AIR (2.2%)                          |                |           |    |   |
|      | TOTAL TTC                           |                |           |    | a |
|      | NET TO BE PAID                      |                |           |    |   |
|      |                                     |                |           |    |   |

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# Republic of Cameroon Peace - Work - Fatherland

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OPEN NATIONAL INVITATION TO TENDER IN EMERGENCY
PROCEDURE,
N° 05/ONIT/WBC/ITB/2025 07/03/2025
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DIVISION, MOMO DIVISION, NORTH-WEST REGION.

PROJECT OWNER: THE MAYOR OF WIDIKUM BOFFE COUNCIL

FUNDING: MINEDUB PUBLIC INVESTMENT BUDGET

Exercise 2025

**AUTHORIZATION N°:** 

**IMPUTATION:** 

# PART 07 DETAILED BILL OF QUANTITIES

| SUB DIVISIO  | N, MOMO<br>Qté   | U.P (in       | II D /:        |  |  |
|--|--|---------------|----------------|--|--|
| Unité  | Qté  | $\cup$ .P (In |                |  |  |
|  | `  | figures)      | U.P (in words) |  |  |
| REPPARATIO   | ON OF WO   | RKS           |                |  |  |
| ff   | 1  |               |                |  |  |
| ooard ff   | 1  |               |                |  |  |
| ff   | 1  |               | ,              |  |  |
| OTAL: 100  |  |               |                |  |  |
| <b>200: EARTH</b>  | WORKS  |               |                |  |  |
| m <sup>2</sup>   | 450  |               |                |  |  |
|  | 25   |               |                |  |  |
| m3   | 35   |               |                |  |  |
| m3   | 88   |               |                |  |  |
| OTAL: 200  |  |               |                |  |  |
|  | ATIONS   |               |                |  |  |
|  | 2.42   |               |                |  |  |
| S  | 210  |               |                |  |  |
| m <sup>2</sup>   | 210  |               |                |  |  |
| $m^2$  | 77.2   |               |                |  |  |
|  |  |               |                |  |  |
| $m^3$  | 6.7  |               |                |  |  |
| foundation, pillars and beams m <sup>3</sup> O.7  SUB TOTAL: 300 |  |               |                |  |  |
|  | RK/ELEV  | ATION         |                |  |  |
|  |  |               |                |  |  |
| $m^2$  | 630  |               |                |  |  |
| n  |  |               |                |  |  |
| m <sup>2</sup>   | 210  | =             |                |  |  |
| 3  | 7.1  |               |                |  |  |
| m <sup>3</sup>   |  |               |                |  |  |
| m <sup>2</sup>   | 25   |               |                |  |  |
| m <sup>2</sup>   | 240  |               |                |  |  |
| TOTAL:   |  |               |                |  |  |
|  | OOF and C  | EILING        |                |  |  |
| m <sup>3</sup>   | 6.5  |               | 1              |  |  |
|  |  |               |                |  |  |
| m <sup>2</sup>   | 285  |               |                |  |  |
| ml   | 39   |               |                |  |  |
| ml   | 47   |               |                |  |  |
| ml   | 75   |               |                |  |  |
| ng   | 210  |               |                |  |  |
| m <sup>2</sup>   | 210  |               |                |  |  |
|  | 52   |               |                |  |  |
|  | ff   OTAL : 100   200: EARTH   m²   m3   m3   OTAL : 200   300: FOUND   m3   m²   m²   m³   m²   m²   m²   m²   m² | ff            | ff             |  |  |

| V    | SUB TOTAL   | L:500 | 7         |     |  |  |
|------|---|-------|-----------|-----|--|--|
|      | LOT 600: METALIC WORKS  |       |           |     |  |  |
| 601  | Angel bar   | ml    | 33        |     |  |  |
| 602  | Metallic doors 90x220   | U     | 2         |     |  |  |
| 603  | Metallic doors 150x220  | U     | 2         |     |  |  |
| 604  | Window protectors (1.3*1.20m)   | U     | 2         |     |  |  |
|      | SUB TOTAL   | : 600 |           |     |  |  |
|      | LOT 700: V  | VOODE | N WORKS   |     |  |  |
| 701  | Internal wooden doors with hard wood(0.9*2.20m)                                   | U     | 4         |     |  |  |
| 702  | Toilet wooden door with hard wood(0.7*2.20)                                       | U     | 4         |     |  |  |
| 703  | Wooden window frame +window cover (1.3*1.20m)                                     | U     | 2         |     |  |  |
|      | SUB TOTAL   | 2:700 |           |     |  |  |
|      | LOT 800: SANITA   |       | MBING WOI | RKS |  |  |
| 801  | Supply of evacuation pipes including accessories                                  | ff    | 1         |     |  |  |
| 802  | WC (French)   | U     | 5         |     |  |  |
| 803  | Lavabo  | U     | 3         |     |  |  |
| 804  | Towel hanger and soap dish  | U     | 3         |     |  |  |
| 805  | Toilet tissue hanger  | U     | 5         |     |  |  |
| 806  | Sceptic tank  | U     | 1         |     |  |  |
| 807  | Soakway   | U     | 1         |     |  |  |
| 808  | Inspection chamber  | U     | 2         |     |  |  |
|      | SUB TOTAL   | : 800 |           |     |  |  |
|      | LOT 900:  |       | RICITY    |     |  |  |
| 901  | Conduit pipe (flexible orange pipe)   | Roll  | 4         |     |  |  |
| 902  | T.H.2.5mm2 cables   | Roll  | 3         |     |  |  |
| 903  | VGV 1.5mm2 cables   | roll  | 4         |     |  |  |
| 904  | Fluorescent lamps (120cm) mark<br>MAZDA   | U     | 18        | ,   |  |  |
| 905  | Filament lamps enclosed with covers   | U     | 3         |     |  |  |
| 906  | Embedded switches and suckets   | U     | 16        |     |  |  |
| 907  | Provision for connection to existing electricity network + fuse box + accessories | Ls    | 1         |     |  |  |
|      | SUB Total:  |       |           |     |  |  |
|      | LOT 1000: TI  |       | PAINTING  | •   |  |  |
| 1001 | Ceramic tile on toilet floor and rest room  | m²    | 30        |     |  |  |
| 1002 | Ceramic tiles on wall   | m²    | 31        |     |  |  |
| 1003 | Ceiling   | m²    | 210       |     |  |  |
| 1004 | External/ internal walls  | m²    | 630       |     |  |  |

| 1005 | Metallic and wooden members         | m <sup>2</sup>  | 130       |    | 1 |  |
|------|-------------------------------------|-----------------|-----------|----|---|--|
|      | Sub Total: 1                        | Sub Total: 1000 |           |    |   |  |
|      | LOT 1100: PAV                       | /EMENT          | T/DRAINAC | ЭE |   |  |
|      | Concreting of gutters all round the | m <sup>2</sup>  | 70        |    |   |  |
| 1101 | building                            |                 | 72        |    |   |  |
| 1102 | Concreting of external veranda      | m <sup>2</sup>  | 50        |    |   |  |
| 1103 | Concrete ramp (1.5m) wide           | U               | 1         | 1) |   |  |
|      | SUB TOTAL: 1100                     |                 |           |    |   |  |
|      | AMOUNT HT                           |                 |           |    |   |  |
|      | VAT (19.25%)                        |                 |           |    |   |  |
|      | AIR (2.2%)                          |                 |           |    |   |  |
|      | TOTAL TTC                           |                 |           |    |   |  |
|      | NET TO BE PAID                      |                 |           |    |   |  |
|      |                                     |                 |           |    |   |  |

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PROJECT OWNER: THE MAYOR OF WIDIKUM BOFFE COUNCIL

FUNDING: MINEDUB PUBLIC INVESTMENT BUDGET

Exercise 2025

**AUTHORIZATION N°:** 

**IMPUTATION:** 

PART 08

UNIT PRICE BREAKDOWN

|                               |  | Lot:   | 34                     |              |                              |
|-------------------------------|--|--------|------------------------|--------------|------------------------------|
|                               |  | 101    |                        |              |                              |
| DESCRIPTION<br>OF ACTIVITY ON |  |        |                        |              |                              |
| Prix N°:                      | Daily output   |        | Total Quantity:        | Unit:        | Duration of activity (Days): |
| ē                             | CATEGORY   | NUMBER | Daily Salary           | Paid Man-day | Amount                       |
| A -<br>PERSONNEL              |  |        |                        |              |                              |
|                               |  | TOTAL  | A                      | L            |                              |
| 72                            | ТҮРЕ   | NOMBER | Daily rate             | Days billed  | Amount                       |
| B -<br>EQUIPMENT              |  | TOTAL  | В                      |              |                              |
|                               | ТҮРЕ   | UNIT   | Unit price             | Consumption  | Amount                       |
| C-<br>MATÉRIALS               |  |        |                        |              |                              |
|                               | MOMAL DIDECT COCT                                    | TOTAL  | T                      | D 0          |                              |
| D                             | TOTAL DIRECT COST                                    |        | A+B+C                  |              |                              |
| E                             | GENERAL SITE RISK                                    |        | 10%                    | D x 10%      |                              |
| F<br>G                        | GENERAL HEAD OFFICE EXPENSES                         |        | 5% D x 5%              |              |                              |
| H                             | COST PRICE   |        | (D+E+F)<br>10% G x 10% |              |                              |
|                               | RISK + PROFIT  | AVEC   | 10%                    |              |                              |
| I<br>J                        | BID PRICE EXCLUDING TAXES UNIT PRICE EXCLUDING TAXES |        | (G+H)<br>(I/Qty)       |              |                              |

# PART 09 ANNEXES

# **MODEL OF UNDERTAKING**

# Undertaking by the Bidder

| The undersigned (name and first name of the signatory)  |
|---|
| acting as   |
| (quality of the signatory with respect to the company), of Nationality, and residence in  |
| After having read and taken note of all the parts of the Open National Invitation to Tender in Emergency Procedure N° 05/ONIT/WBC/ITB/2025 of 07/03/2025  |
| FOR THE CONSTRUCTION OF GNS ECHIBIT-MENKA IN WIDIKUM SUB DIVISION, MOMO DIVISION, NORTH WEST REGION.  |
| I submit and commit myself to carry out the aforementioned Contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, in particular the quantitative and qualitative confirmation of work, the respect of the deadlines, the guarantees and the insurance. |
| I commit myself moreover to ensure the registration and paying the forwarding costs of the contractual parts.   |
| I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 <sup>th</sup> 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.   |
| I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialed copy of the aforesaid document to my offer.  |
| I declare moreover that I remain committed by the present tender during a ninety (90) days deadline as from the date of opening of the bids.  |
| Done inon the   |

The CONTRACTOR (Signature and seal)

# **MODEL BID BOND**

### **BID BOND**

| Reference of the guara  | ntee: N°  |  |
|---|---|--|
| Invitation to tender N°   |   |  |
| We,   | DIVISION, Momo Division, North Wo<br>(Bank) of  | called "the bidder"), has submitted his ECHIBIT-MENKA in WIDIKUM SUB est Region Lot  (country), with our head rantee payment to the contracting a letters and in figures), that the Bank is dding itself, its successors and |
| Signed and authenticat  | ted by the aforementioned Bank this (c  | day) of (month), and (year).   |
| The conditions of this  | commitment are as follows:  |  |
| 1. If after the ope   | ening of the bids, the bidder withdraws   | s his Offer during the validity period   |
| specified by hi   | imself in his tender, or  |  |
| 2. If the bidder, h   | naving been notified of the award of the  | ne contract by the contracting authority   |
| during the peri   | iod of bid validity:  |  |
| • Fails or refuse   | s to sign the contract even though requ   | uired to do so:  |
| • Fails or refuses  | s to furnish the final bond for the contr   | ract as provided for by the contract.  |
| referred to above upon<br>substantiate his deman<br>amount claimed by hir | pay the contracting authority an amount receipt of his written demand, without, provided that in its demand the contraction is due, because on or the other or both shall specify which condition(s) took e       | at the contracting authority having to<br>attracting authority shall note that the<br>oth of the above condition(s) has (have)   |
| contracting authority finclusive following the contracting authority to   | enter into force from the date of signate for the submission of tenders. It shall refer end of the deadline for the validity of cause it to take effect should reach the receipt before the end of this period of | remain valid up till the thirtieth day of tenders. Any request by the he bank by registered mail with an   |
| This bond shall,  | for purposes of its interpretation, be so   | ubmitted to Cameroon law.  |
| Signature and sta   | amp of the Guarantors   |  |
| Date  |   |  |
| Address   |   |  |
|   |   |  |

# **MODEL PERFORMANCE GUARANTEE**

### PERFORMANCE GUARANTEE

| JOBBING ORDER N°/JO/WBCITB/2025 We understand that  | (hereinafter called "the   |
|---|--|
| contractor"), has engage pursua   | nt to contract N° JOBBING ORDER ed after an open national invitation   |
|   | ONIT/WBCITB/2025 of 07/03/2025   |
| FOR THE CONSTRUCTION OF GNS ECH   | HIBIT-MENKA IN WIDIKUM SUB DIVISION, I, North-West Region.   |
|   | ontract that the Contractor will give you a banking ameroun and approved by the Minister in charge of the guarantee of the good execution of his   |
| And that we agree to give a guarantee to  | the Contractor,  |
|   | at we go guaranteeing and persons in charge in your a maximum amount of (amounts of the guarantee in   |
| that the Contractor does not conform to the s<br>discussion, all the amount, within the limits of ( | f reception of your first written request informing us<br>stipulations of the contract, and without quarrel or<br>amounts of the guarantee, stipulated above), withou<br>eason of your request of the amount indicated above |
| The present guarantee is valid until the provision  | onal acceptance of work object of the contract.  |
|   |  |
|   | Signature and seals of the Guarantors  |
|   | Date   |
|   | Address  |
|   |  |



# **Guarantee Advance Payment**

| Bank   |  |
|--|--|
| Reference of the guarantee: N°   |  |
| Contract N °   |  |
| To the (Contracting Authority),  |  |
| Company  |  |
| We, Bank   | were informed that the Mayor   |
| Widikum Boffe Council acting as the Co   |  |
| acting as a Contra   |  |
|  | HIBIT-MENKA IN WIDIKUM SUB DIVISION, orth-West Region. <i>Lot</i>  |
| In confirmity with the provisions of a   | article 29 of Contract N°, the   |
| Contractor is obliged to submit to the contracting   | ng authority, a bank caution to guarantee the advance  |
| payment granted to the com   | pany for an amounts equal to francs CFA.   |
|  | by the present one, to pay in favor of the contracting   |
| authority, at his first written request and wir  | thin 4 (four) week maximum, the amount of this  due by the Contractor to the the Contractor could not fulfill one or more of his |
| The request for partial or total mobilization of recommended with acknowledgement of deliving the completely the reasons of its request. | this guarantee will be the subject of a justifying letter<br>ery with a copy to the Contractor starting clearly and              |
| The present bank guarantee will come into eff work.  | ect on the date of the payment of the advance to start   |
| The original of this guarantee will be preserved   | d by the contracting authority.  |
| This guarantee will be released when the amou  | ant of the advance is completely reimbursed.   |
| After this date, the guarantee will become nul any express request of our share.   | l and void and will have to be returned to us without  |
| The law as well as the jurisdiction appl   | icable to the guarantee is those of Cameroun.  |
|  | Signature and seals of the Guarantors  |
|  | Date   |
|  | Address  |
|  |  |

# TENDER SPECIMEN FORM

### TENDER SPECIMEN FORM

| I undersigned                                 | acting as   | , of Nationality CAMEROONIAN,   |
|---|---|---|
| and residence in                              | ·   |   |
| After having read ar                          | nd taken note of all the pa<br>05/ONIT/WBC/I<br>RUCTION OF GNS EC | arts of the Open National Invitation to Tender in N° TB/2025 of 07/03/2025 HIBIT-MENKA IN WIDIKUM SUB DIVISION, n, North-West Region.   |
| . In the case where ou                        | r offer would be accepted   | d, I subject myself and engaged to:   |
| regulations of<br>Administrative              | the Invitation to tender,   | t in accordance with the conditions of the Special<br>the special Technical specifications and the special<br>ndicated in the schedule of Unit Prices, quantitative<br>d in francs CFA: |
| • In Letter and f                             | figure (including all taxes                                       | p):   |
| • In Letter and f                             | figure (VAT 19, 25%): _   |   |
| • In Letter and f                             | figure (HT):  |   |
| To pay the for                                | warding costs of the cont   | ractual parts;  |
|   | n seven (7) days maximum of notification of service               | m and to carry out the contract in three (3) months as order to start work.   |
| The contracting authorized open               | nority shall pay the su   | ms due for this contract by crediting account n° branch.  |
| I declare to have peri                        | fect knowledge of the de  | cree n° 33/CAB/PM of February 13 2007 putting the ne Contracts of public works and supplies.  |
| I confirm my agreem attached the initialed    | ent on the terms of the F<br>copy of the aforesaid doo            | Particular Administrative Clauses (Draft contract) and cument to my offer.  |
| I declare moreover the as from the date of op |   | by the present tender during a ninety (90) days deadline  |
|   | D   | one inon the  |
|   | T   | he CONTRACTOR (Signature and seal)  |

# MODEL OF PLANNING OF WORK EXECUTION

### **PLANNING OF WORK EXECUTION**

## OPEN NATIONAL INVITATION TO TENDER, IN 0: N ....../ONIT/WBC/ITB/2025

| NO         | DESCRIPTION                         | Duration | FIR | ST M | TNOI | Ή |   | SEC | OND | MOI | HTN |    | THIR | D MO | NTH |    |
|------------|-------------------------------------|----------|-----|------|------|---|---|-----|-----|-----|-----|----|------|------|-----|----|
| N°         | DESCRIPTION                         | Duration | 1   | 2    | 3    | 4 | 5 | 6   | 7   | 8   | 9   | 10 | 11   | 12   | 13  | 14 |
| Lot<br>100 | PRELIMINARY<br>WORKS                |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
| 101        |                                     |          |     |      |      |   |   |     |     | /4  |     |    |      |      |     |    |
| 102        |                                     |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
|            |                                     |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
| Lot<br>200 | SURFACE<br>DRESSING/<br>EARTH WORKS |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
| 201        |                                     |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
| 202        |                                     |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
| 203        |                                     |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
|            |                                     |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |
|            |                                     |          |     |      |      |   |   |     |     |     |     |    |      |      |     |    |

# **OTHER DOCUMENTS**

| <b>&gt;</b> TO |  | EX | ISTENCE |              |
|----------------|--|----|---------|--------------|
| N°             | DESIGNATION  | NO | YES     | OBSERVATIONS |
| A              | WORKS DIRECTOR   |    |         |              |
| 1              | Attestation of presentation of original of diploma and Certified true copy of National Identity Card if not no notation of N°A |    |         |              |
| 2              | Certified true copy of diploma, C V dated and signed and Attestation of availability dated and signed                          |    |         |              |
| В              | SITE FOREMAN   |    |         |              |
| 1              | Attestation of presentation of original of diploma and Certified true copy of National Identity Card if not no notation of N°B |    |         |              |
| 2              | Certified true copy of diplôma, C V dated and signed and Attestation of availability dated and signed                          |    |         | 26           |
| C              | TEAM LEADER: Building  |    |         | F            |
| 1              | Attestation of presentation of original of diploma and Certified true copy of National Identity Card.                          |    |         |              |
| 2              | Certified true copy of diplôma   |    |         |              |
| 3              | C V dated and signed and Attestation of availability dated and signed  | 1  |         |              |
| D              | TEAM LEADER: Wood works  |    |         |              |
| 1              | Attestation of presentation of original of diploma and Certified true copy of National Identity Card.                          |    |         | 200          |
| 2              | Certified true copy of diplôma   | 1  |         |              |
| 3              | C V dated and signed and Attestation of availability dated and signed  |    |         |              |
| E              | TEAM LEADER : Electricity works  | 1  |         |              |
| 1              | Attestation of presentation of original of diploma and Certified true copy of National Identity Card.                          |    |         | 27           |
| 2              | Certified true copy of diplôma   |    |         |              |
| 3              | C V dated and signed and Attestation of availability dated and signed  | 1  |         |              |
|                | TOTAL  |    | /05 YES |              |

# **EVALUATION SHEET**

| ENTERPRISE:                                      |                      |
|--|----------------------|
| ENTERPRISE:                                      | I – PERSONNEL        |
| NB: one item lacking or irregular means NO to th | e point in question. |

### II - REFERENCES

| Nº | DESIGNATION  | EXIS          | TENCE        | OBSERVATIONS            |
|----|--|---------------|--------------|-------------------------|
|    |  | NO            | YES          |                         |
| A  | <b>02</b> References in the road or public works with justification (am the past 03 years. | ount at least | 30 000 000 a | ll taxes inclusive) for |
| 1  | First project  |               |              |                         |
| 2  | Second project   |               |              |                         |
|    | TOTAL  |               | / 02YES      |                         |

### III -EQUIPMENT

|    |  | EXIS | TENCE    |              |
|----|--|------|----------|--------------|
| Nº | DESIGNATION  | NO   | YES      | OBSERVATIONS |
|    | Proof of ownership or rental of a vehicle (Pick up 4 x 4 or van) |      |          |              |
| 1  | in good operating condition with a current visite technique and  |      |          | 9.           |
|    | a carte grise certified by the services of MINTRANSPORT          |      | =        |              |
| 2  | Proof of ownership of a concrete mixer and vibrator in good      |      |          |              |
|    | operating condition, and of Hand tools (building, electricity,   |      |          | "            |
|    | carpentry) <sup>1</sup> in good operating condition.             |      |          |              |
|    | TOTAL  |      | / 02 YES |              |

NB: one item lacking or irregular means NO to the point in question.

1 Poor set of hand tool will not be accepted and must reflect the nature of work to be carried out.

### IV - METHODOLOGY OF INTERVENTION AND WORK EXECUTION

|    |  | EXIST    | ENCE      |              |
|----|--|----------|-----------|--------------|
| N° | DESIGNATION  | NO       | YES       | OBSERVATIONS |
| 1- | ACKNOWLEDGEMENT OF SITE AND PRESENT  | ATION OF | THE COMP. | ANY          |
|    | Attestation of site visit and site visit report with relevant images   |          |           |              |
|    | Project site layout plan with comments <sup>2</sup>  |          | 20        |              |
|    | Organizational chart of the enterprise with comments   |          |           |              |
|    | Organizational chart of the building construction site with comments <sup>4</sup>                                |          | ,         | ,            |
| 2- | ACKNOWLEDGEMENT OF TECHNICAL SPECIFICATION EXECUTION DATE LIN  |          | NNING OF  | WORKS AND    |
|    | A copy of CCTP (Special Technical Specification).duly initialed  |          |           |              |
|    | on each page, signed by the enterprise and dated on the last   |          |           |              |
|    | page.  |          |           |              |
|    | Planning of work execution with comments <sup>5</sup>  |          |           |              |
|    | Installation: Origin of materials  |          |           |              |
|    | Description of deployment of team  |          |           |              |
| 3- | BUILDING CONSTRUCTION MATERIAL TESTS & METHO   | DOLOGY O | F EXECUTI | ON OF WORKS  |
|    | Description of tests on sand, gravel, cement and reinforcement.  |          |           |              |
|    | (steel rods)   |          |           |              |
|    | Description of tests on mortar, blind concrete and reinforced  |          |           |              |
|    | concrete   |          |           |              |
|    | Proper description of the methodology of execution of works <sup>6</sup>   |          |           |              |
|    | Description of health /safety /socio-economic and environmental  |          |           |              |
|    | measures at the building site  Description of the application of the HIMO approach                               | -        |           |              |
|    | Description of the application of the HIMO applicacion  Description of maintenance measures during the guarantee |          |           |              |
|    | period   |          |           |              |
| 4  | BUILDING CONSTRUCTION  | FINISHES |           |              |
|    | Electricity: Description of inspection and tests, protection of  |          |           |              |
|    | cables, installation of conduits and cables, installation of   |          |           |              |
|    | accessories. <sup>7</sup>  |          |           |              |
|    | Plastering: General guidelines for plastering and finishing  |          |           |              |
|    | interior and exterior surfaces   |          |           |              |
|    | Painting: General guidelines for painting and finishing interior,  | 1        |           |              |
|    | exterior, metallic and wooden surfaces.  |          |           |              |
|    | TOTAL  |          | / 4YES    |              |

NB: one item lacking or irregular means NO to the point in question.

<sup>2-</sup>According to the existing site proposed during site visit and must carried the project's name.

<sup>3-</sup>Here is the existing elements on the spot and some other ones all round including roads and must be well materialized.

<sup>4-</sup>According to the project to be carried out

<sup>5-</sup>See the model of planning of work execution attached.

<sup>6-</sup>It must be accepted only if it takes into consideration all the aspect of the work to carry out and the relationship between them for a better analyzing and understanding of the project (according to the estimates).

<sup>7-</sup>A clear and proper description in the domain of wiring of dwelling, including the quality of materials to be used are needed.

### V- SELF FINANCING CAPACITY

|    |   | EXIS | TENCE    |              |
|----|---|------|----------|--------------|
| N° | DESIGNATION   | NO   | YES      | OBSERVATIONS |
| 1  | An attestation of financial credibility issued by the same Bank as for the bid bond (access to a credit or of other financial facilities to ensure the gross margin of self-financing necessary for the duration of the contract.) The available amount must be at least equal to 25% of the projected amount of the project. |      | -        |              |
|    | TOTAL   |      | / 0 1YES |              |

### VI- GENERAL PRESENTATION OF THE BIDS

| Nº   | DESIGNATION   | EXIST | TENCE  | OBSERVATIONS |  |
|--|---|-------|--------|--------------|--|
| COLUMN TO THE PARTY OF THE PART |   | NO    | YES    |              |  |
| 1  | Presence, clearness of all documents, presentation of document in the order given in the tender and properly bound, Table of contents, pages numbered and separators in a colour apart from white, quality of document. |       | *      | E            |  |
|  | TOTAL   |       | /1 YES |              |  |
| TOT  | AL : GENERAL GLOBAL TECHNICAL NOTE  |       |        | /15 YES      |  |

# **VERIFICATION OF THE ADMINISTRATIVE DOCUMENTS**

|    | ENTREPRISE :   | YES | NO |
|----|--|-----|----|
| 01 | Undertaking by bidder stamped, signed and dated in conformity with the model attached  |     |    |
| 02 | Certified Copy of the Business Registration, not more than three months old.   |     |    |
| 03 | Attestation of non-bankruptcy dating less than 3 months, issued by the Competent jurisdiction  |     |    |
| 04 | Attestation of domiciliation of Bank account of the bidder issued by a bank or any other first-order credit institution approved by the Ministry in charge of finance.           |     |    |
| 05 | Bank guarantee (of the same bank) on the list of banking institutions of first order approved by the Ministry in charge of finance, for an amount in francs CFA of 600 000 FCFA. |     |    |
| 06 | Treasury Receipt of purchase of the tender file, as stipulated in the notice of call for tender.   |     |    |
| 07 | Attestation of C.N.P.S, valid and for the tender concern   |     |    |
| 08 | A non-exclusion certificate attesting that the bidder is not the subject of a temporary or permanent exclusion from public contracts, dated at most 3 months and issued by ARMP  | -   |    |
| 09 | An attestation of non-indebtedness signed by the Director or the head of the tax centre.   |     |    |
| 10 | A Certified copy of taxpayer card valid, dated at most 3 months  |     |    |
| 11 | Power of attorney signed by the legal Manager/Director/Director General of the Enterprise or legalized articles of Association   |     |    |
| 12 | The group agreement if necessary   |     |    |
| 13 | Plan and attestation of localization signed by the taxation authorities.   |     |    |
| 14 | CCAP completed and initialed on all the pages  |     |    |
|    | General observation  |     |    |

MODEL ATTESTATION SITE VISIT

# ATTESTATION OF SITE VISIT

|        | I undersign   | ed                             |                 | ac            | ting |
|--------|---|--------------------------------|-----------------|---------------|------|
| as     |   | ty CAMEROO                     |                 | residence     | in   |
|        | , bearer of NIC N°  |                                | ,               |               |      |
|        | After having read and taken note of all the parts of th<br>N°05./ONIT/WBC/ITB/202<br>OR THE CONSTRUCTION OF GNS ECHIBIT-N<br>MOMO Division, North-  | 5 of 07/03/2025<br>ENKA IN WID |                 |               | ,    |
|        | I visited, inspected and gathered all relevant info appreciated and under my responsibility, the project to the execution of the works.   |                                |                 |               |      |
| and fi | I undertake and engage to execute the works on to<br>encern the site configuration in conformity to contract<br>further technical instructions that shall be given for<br>h I present my offer. | ial clauses and co             | onstruction no  | orms/technic  | ques |
| droit. | En foi de quoi, la présente attestation de visite de .  | ite est établi pou             | r valoir et ser | vir ce que d  | le   |
|        | ESTIMONY WHEREOF, this present site visit attes ever and whenever necessary.  | ntion is establishe            | ed by the ente  | rprise to ser | ve   |
|        | Da  | e                              |                 |               |      |
|        | Si  | nature                         |                 |               |      |
|        |   |                                |                 |               |      |

# **PERSONNEL FORM**

| POST              | Nunber | NAMES<br>SURNAMES | AGE | FORMATION | DATE OF<br>RECRUITEMENT | EXPERIENCE IN<br>THE BUILDING<br>SECTOR (AT<br>LEAST 5<br>YEARS) | OBSERVATIONS |
|-------------------|--------|-------------------|-----|-----------|-------------------------|--|--------------|
| Works<br>Director |        |                   |     |           |                         |  |              |
| Site foreman      |        |                   |     |           |                         |  |              |
| Team<br>leaders   |        |                   |     | 4         | -                       |  |              |
|                   |        |                   |     |           |                         | e a  |              |
|                   |        |                   |     | ,         |                         |  |              |

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# **EQUIPMENT**

| Nº | Designation | Marque | Capacity | Age | Present state | Proprietor | Localisation |
|----|-------------|--------|----------|-----|---------------|------------|--------------|
| 1  |             |        |          |     |               |            |              |
| 2  |             |        |          |     | 23            |            |              |
| 3  |             |        |          |     |               |            |              |
| 4  |             |        |          |     |               |            |              |
| 5  |             |        |          |     |               |            |              |
| 6  |             |        |          |     |               |            |              |
| 7  |             | -      |          |     |               |            |              |
| 8  |             |        |          |     |               |            | -            |
| 9  |             |        |          |     |               |            |              |

Annexe photocopies d'immatriculation

# **REFERENCES**

(Join copies of PV of reception)

| N° | INFORMATION ON                         | CONTRACT<br>DATE | CONTRACT<br>DATE | CONTRACT | CONTRACT | CONTRACT |
|----|--|------------------|------------------|----------|----------|----------|
| 1  | Contracting Authority                  |                  |                  |          |          |          |
| 2  | Subject of the project                 |                  |                  |          |          |          |
| 3  | Localisation of the project            |                  |                  |          |          |          |
| 4  | SERVICES                               |                  |                  |          |          |          |
| 5  | Amount of the contract                 |                  |                  |          |          |          |
| 6  | Execution dead line                    |                  |                  |          |          |          |
| 7  | Date of provisionary reception         |                  |                  |          |          |          |
| 8  | Date of final reception                |                  |                  |          |          |          |
| 9  | Certificat de bonne fin<br>(Annexe N°) |                  |                  |          |          |          |
| 10 | Number of technical staff              |                  |                  |          |          |          |
| 11 | Number of workers                      |                  |                  |          |          |          |
| 12 | Equipment used                         |                  |                  |          |          |          |

# References of the enterprise/Annual turnover

Enterprise:

Siège social :

 $N^{\circ}$  statistique :

Registre de commerce :

|                 | Building | hydraulics | roads  | Divers | TOTAL  |
|-----------------|----------|------------|--------|--------|--------|
| TURN OVER 2012  | MioCFA   | MioCFA     | MioCFA | MioCFA | MioCFA |
| principal works | 21       |            |        |        |        |
| TURN OVER 2013  | MioCFA   | MioCFA     | MioCFA | MioCFA | MioCFA |
| Principal Works |          |            |        |        |        |
| TURN OVER 2014  | MioCFA   | MioCFA     | MioCFA | MioCFA | MioCFA |
| principal works |          |            | 102.5  |        |        |

| Paix – Travail – Patrie  |   | Republic of Cameroon  Peace – Work - Fatherland                         |    |
|--|---|---|----|
| Ministère De La Décentralisation<br>Et Développement Locale                                    | TRAVAIL WORK                                    | Ministry Of Decentralization A Local Development                        | nd |
| Région du Nord-Ouest   |   | North West Region   |    |
| Département MOMO   |   | MOMO Division   |    |
| Commune Widikum Boffe  |   | Widikum Boffe Council   |    |
| JOBBING ORDER N AWARDED AFTER AN OPEN N N° 05/ONIT/W FOR THE CONSTRUCTION OF GNS MOMO DIVISION | NATIONAL INV<br>BC/ITB/2025 of<br>S ECHIBIT-MEN | /ITATION TO TENDER IN 0<br>of 07/03/2025<br>NKA IN WIDIKUM SUB DIVISION | ,  |
| CONTRACTOR   | .5  |   |    |
| ВР   |   |   |    |
| Tel  |   |   |    |
| Fax  |   |   |    |
| TAX PAYER'S N°   |   |   |    |
| BANK ACCOUNT N   |   |   |    |
| SUBJECT: FOR THE CONSTRUCT DIVISION, MOMO DI   |   |   |    |
| PLACE OF EXECUTION:  |   |   |    |
| <b>EXECUTION DEADLINE:</b> FOUR (04)   | Months  |   |    |
| AMOUNT:  |   |   |    |
| AMOUNT FCFA  |   | TOTAL AMOUNT  |    |
| ALL TAXES INCLUSIVE  |   |   |    |
| HTVA   |   |   |    |
| VAT (19, 25%)  |   |   |    |
| A.I.R (5,5% or 2,2%)   |   |   |    |
| NET TO BE PAID   |   |   |    |
| FUNDING: PUBLIC INVESTMEN  | T BUDGET M                                      | MINEDUR   |    |
| Exercice 2025  | . 505021  |   |    |
|  | SUBSC   | CRIBED ON :   | _  |
|  | SIGNE   | ED ON :   | _  |
|  | NOTIF   | FIED ON :   |    |

REGISTERED ON

### BETWEEN:

The Government of the Republic of Cameroon, represented by the Mayor Widikum Boffe Council, hereinafter referred to as the "The Contracting Authority"

| ON THE ONE PA  | ART  |
|----------------|--|
| AND:           |  |
| CONTRACTOR:    | BP   |
|                | TAX PAYER'S N°                                 |
| Represented by | so Hereinafter referred to as the "Contractor" |
|                |  |
| ON THE OTHER   | PART   |

IT IS HEREBY AGREED AND ORDERED AS FOLLOWS:

Page ...... And the last of the jobbing order

/JO/WBC/ITB/2025

JOBBING ORDER N°

| A     | WARDED AFTER AN OPEN    |  |           | 0        |
|-------|-------------------------|--|-----------|----------|
| F     | OR THE CONSTRUCTION     | WBC/ITB/2025 of 07/03<br>OF GNS ECHIBIT- |           | UM SUB   |
|       | SION, MOMO DIVISION, NO |  |           | JIVI SCD |
|       |                         |  |           |          |
| CONTR | ACTOR:                  |  | •••••     |          |
| EXECU | ΓΙΟΝ DEADLINE:          | Four (04) Months                         |           |          |
| AMOUN | T:                      |  |           |          |
| _     |                         |  |           |          |
|       | MONTANT FCFA            | MONTA                                    | ANT TOTAL |          |
|       | TTC                     |  |           |          |
|       | HTVA                    |  |           |          |
|       | TVA (19,25%)            |  |           |          |
|       | A.I.R (5,5% or 2,2%)    |  |           |          |
| . L   | Net à Mandater          |  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       | Read and a              | pproved by the contract                  | ctor      |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       | XX7* 1*1                | 41                                       |           |          |
|       | Widikui                 | n, the                                   | -         |          |
|       | Signed by the N         | Mayor Widikum Boffe                      | Council.  |          |
|       |                         | itracting Authority                      | ,         |          |
|       |                         | ·  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       | Widiku                  | m, the                                   | _         |          |
|       |                         |  |           |          |
|       | F                       | REGISTRATION                             |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
|       |                         |  |           |          |
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|       |                         |  |           |          |

### LISTE DES ETABLISSEMENTS BANCAIRES ET ORGANISMES FINANCIERS DEFINITIF AUTORISES A EMETTRE DES CAUTIONS DANS LE CADRE DES LETTRE COMMANDES PUBLICS.

### BANKS

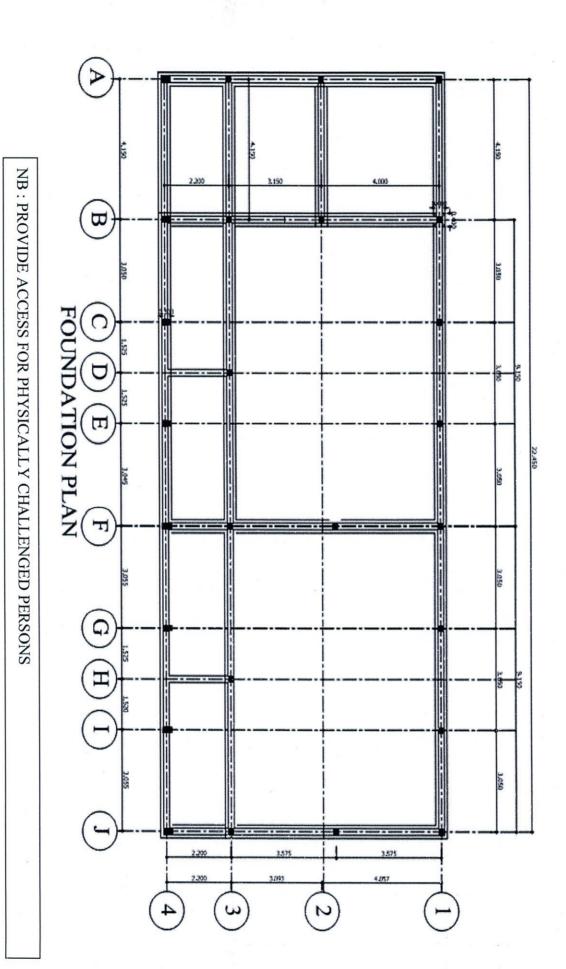
- 1. Afriland First Bank (AFB)
- 2. Banque Atlantique Cameroun (BACM)
- 3. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
- 4. CITI Bank N.A. CAMEROON
- 5. Commercial Bank of Cameroon (CBC)
- 6. Ecobank Cameroon (EBC)
- 7. National Financial Credit Bank (NFC BANK)
- 8. Société Commercial de Banques Cameroun (CA-SCB)
- 9. Société Générale de Banque au Cameroun (SGBC)
- 10. Standard Chartered Bank Cameroon (SCBC)
- 11. Union Bank of Cameroon PLC (SCBC)
- 12. United Bank for Africa (UBA)

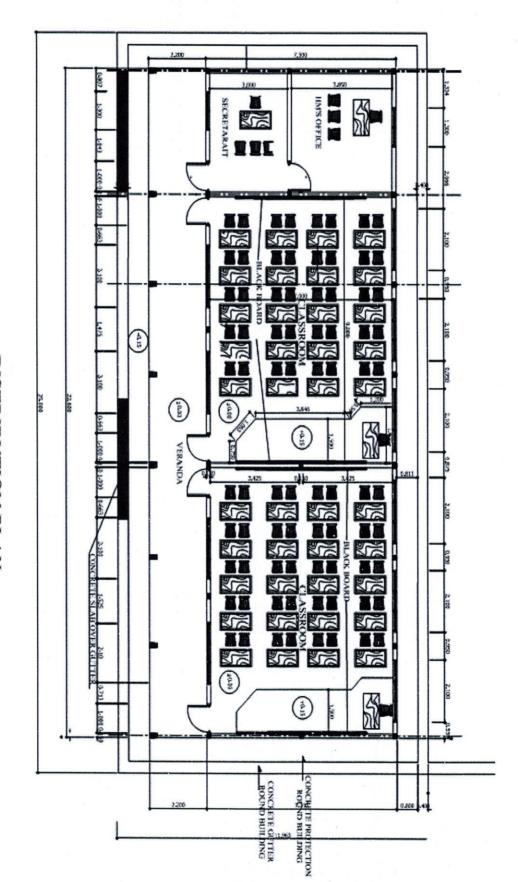
### II- Insurance companies

- 1. Chanas Assurances S.A. BP 109/Douala;
- 2. Activa Assurances S.A. BP 12970/Douala;
- 3. Zenithe Insurance S.A. BP 1540/Doual.

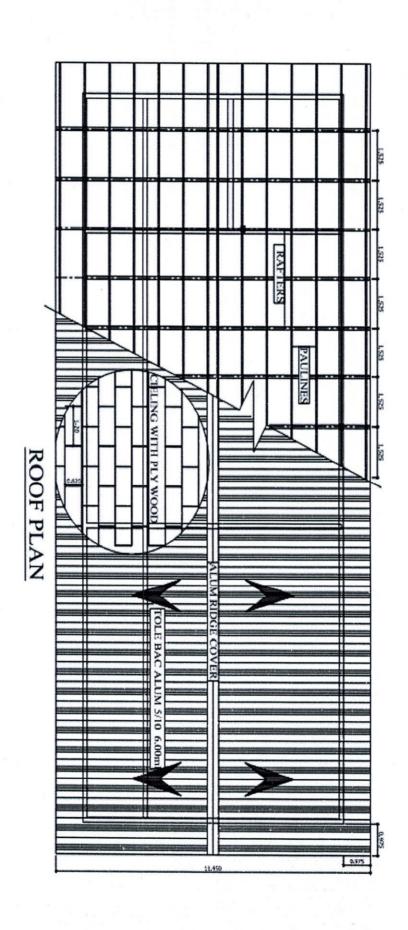
N.B: la liste ci-dessus est egalement disponible sur le site web : www.armp.cm

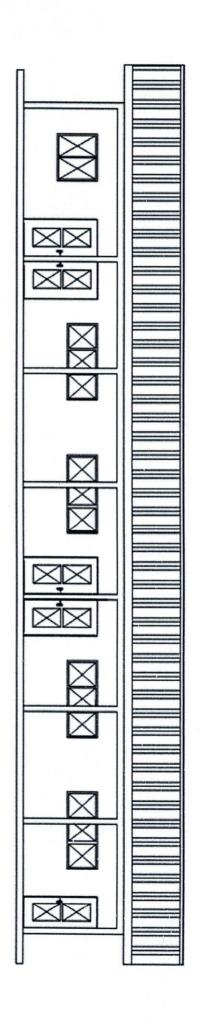
# PART10 GRAPHIC PLANS



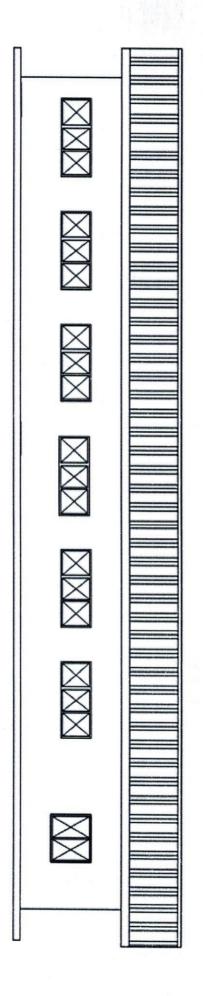


DISTRIBUTION PLAN

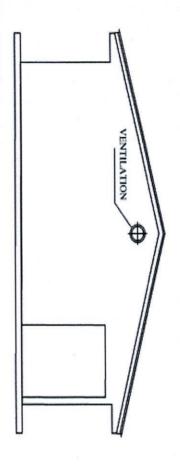




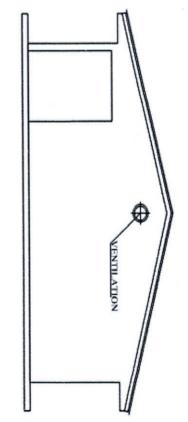
# FRONT ELEVATION



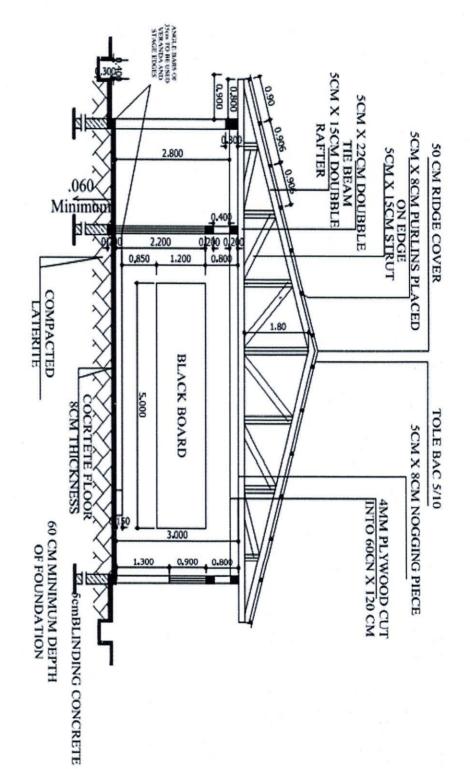
# BACK ELEVATION



RIGHT ELEVATION



LEFT ELEVATION



**SECTION A-A** 

